



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

03 December 2025

DIVISION MEMORANDUM
No. 715, s. 2025

DIVISION TRAINING ON CAMPUS PAPER MANAGEMENT

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Republic Act (RA) No. 7079, otherwise known as the Campus Journalism Act of 1991, and in support to the activities of the Division of Batangas Association of School Paper Advisers (DBASPA), this Office announces the conduct of the three-day Division Training on Campus Paper Management on December 10-12, 2025.

2. This activity aims to:

- update the participants on the current trends in campus paper management;
- enhance the journalistic skills of the school paper advisers in preparation of the school publication, and
- equip the participants for the upcoming 2026 Reconfigured Regional Schools Press Conference (RSPC).

3. The three-day training will be managed by the DBASPA officers in the elementary and secondary levels and will be conducted in two separate venues:

Venue	Participants
Bauan Technical Integrated High School, Bauan West Sub-Office, Bauan, Batangas	Elementary School Paper Advisers (SPAs) and Secondary SPAs from Bauan West Sub-Office
San Pascual Central School, San Pascual, Batangas	Secondary SPAs and Elementary SPAs from Congressional District 2

4. Each sub-office is expected to send 15 participants from elementary and secondary levels. The public schools district supervisors will decide who will be their official participants in the said activity.

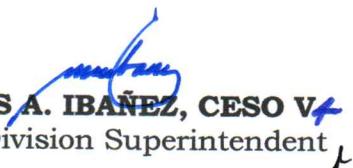
5. The sub-office journalism coordinators are advised to submit the official list of participants on or before *December 9, 2025*, using this link:

<https://forms.office.com/r/b5jn2VbHVi>



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6. Meanwhile, the SPAs who are attending the Division Cliniquing for the 2026 Journ Camp and RRSPC Qualifiers will attend the three-day training at Bauan Technical Integrated High School, Bauan, Batangas, on December 10-12, 2025, provided that the training of the campus journalists will go on smoothly.
7. There will be a registration fee of one thousand pesos (P 1,000.00) per participant to cover the expenses in the conduct of the training, like food of the staff and speakers, honorarium for resource speakers, supplies, and other related expenses.
8. The registration fee, food and transportation of the participants, and other expenses related to the said activity shall be charged to school/local funds/Special Education Fund (SEF)/school MOOE, whichever is applicable subject to usual accounting and auditing procedures.
9. Refer to the enclosures for the list of division staff and matrix of activities.
10. This memorandum serves as the travel order of the division staff.
11. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Enc. As stated

Reference: DepEd Memorandum No. 039, S. 2025

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

LVI/ DIVISION TRAINING ON CAMPUS PAPER MANAGEMENT/ 12-147151 /12/04/2025



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Enclosure 1: List of TWG

DIVISION TRAINING ON CAMPUS PAPER MANAGEMENT

Bauan Technical Integrated High School,
Bauan West Sub-Office, Bauan, Batangas
December 10-12, 2025

DIVISION TECHNICAL WORKING GROUP (TWG)

No.	Name	Designation	School/Sub-Office
1	Basiliza G. Sacdalan	Master Teacher II/DBASPA Representative/Program Proponent	Balayan East Central School/Balayan East
2	Gregorio M. De Chavez, Jr.	School Principal I/DBASPA President/Chairperson, TWG	Ticub Elementary School/ Laurel
3	Jerome Bayao	Master Teacher II/DBASPA Vice President/Asst. Chair, TWG	Lemery Pilot Elementary School/ Lemery
4	Raquel Tamayo	Master Teacher I/DBASPA Secretary Member, TWG	Taal Central School/Taal
5	Myra D. Dolor	Master Teacher II/ DBASPA Treasurer/Member, TWG	Bauan East Central School/Bauan East
6	Jasmin Evangelio	School Principal I/DBASPA Auditor Member, TWG	Munlawin Elementary School/ Alitagtag
7	Teodora De Sagun	Master Teacher I/DBASPA Representative/Member, TWG	Subic Elementary School/ Agoncillo
8	Winrich Cheyser B. Mendoza	Teacher III/DBASPA Representative Member, TWG	Pinagbayanhan Elementary School/ Taysan
9	Fernando Villanueva	Secretariat/Member, TWG	Panuca ES/ Nasugbu East
10	Dulce Amor Abante	Principal IV/Asst. Chair, TWG	
11	Jhuy Lacea	Teacher I/Program Facilitator	
12	Jimboy Pineda	Teacher I/Program Facilitator	
13	Niño Cabral	Teacher II/Technical Staff	
14	Magno Sangalang	Teacher II/Technical Staff	
15	Christian Paglinawan	Teacher I/Documenter	
16	Arlene Escalona	Teacher II/Documenter	
17	Rechel Pulhin	Teacher III/Documenter	
18	Marivel San Juan	Master Teacher II/Logistics	
19	Josephine Paglinawan	Master Teacher II/Logistics	
20	Kristine Caguete	Master Teacher II/Logistics	Bauan Technical Integrated High School/Bauan West



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REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DIVISION TRAINING ON CAMPUS PAPER MANAGEMENT

San Pascual Central School, San Pascual, Batangas

December 10-12, 2025

DIVISION TECHNICAL WORKING GROUP (TWG)

No.	Name	Designation	School/Sub-Office
1	Rosario Arroyo	Master Teacher II/DBASPA President/Program Proponent	Balayan National High School/Balayan East
2	Randy M. Panganiban	Teacher III/DBASPA Secretary Member, TWG	Lumbangan National High School/Nasugbu East
3	Lucila Sandoval	Teacher III/DBASPA Treasurer Member, TWG	Malapad na Bato National High School/Nasugbu East
4	Cecilia Atasan	Teacher I DBASPA Representative/Member, TWG	Bolbok National High School/Tuy
5	Jean Camille R. Villorente	Master Teacher I/ Technical Staff	Balayan National High School
6	Mariz D. Hernandez	Teacher I/Technical Staff	Balayan National High School
7	Inna Marie M. Medina	Teacher III/ Secretariat/Logistics	Balayan National High School
8	Mia N. Capili	Teacher III/Secretariat/Logistics	Balayan National High School
9	Christopher A. Dalisay	Principal II, Journalism Coordinator/Asst. Chair, TWG	San Antonio ES/ San Pascual
10	Deverlyn D. Leynes	Master Teacher I/Secretariat	San Antonio ES/San Pascual
11	Nina D. Dimaculangan	Principal IV Asst. Chair, TWG	San Pascual CS/ San Pascual
12	Emelie Marquez	Master Teacher I/Program Facilitator	
13	Charina Teodoro	Master Teacher I/ Documenter	
14	Cristina Meneses	Teacher III/ Secretariat	
15	Floren Agulo	Teacher III/ Documenter	
16	Christine Arabe	Teacher III/ Documenter	
17	Unesie Fallurin	Teacher III/Secretariat/Logistics	
18	Maryjane Rosales	Teacher III/Secretariat/ Logistics	San Pascual National High School/San Pascual
19	Mary Anne Grace Rosales	Master Teacher I/ Program Facilitator	
20	Philip Arrimar Delgado	Teacher III/Program Facilitator	



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San Pascual Central School, San Pascual, Batangas

December 10-12, 2025

DIVISION TECHNICAL WORKING GROUP (TWG)

No.	Name	Designation	Office
December 10, 2025			
1	Maria Katrina Dimaunahan	Medical Staff	SDO Batangas
2	Mary Ann Rillera	Medical Staff	SDO Batangas
December 11, 2025			
1	Teena Rose Cantre	Medical Staff	SDO Batangas
2	Kaycee Ilagan	Medical Staff	SDO Batangas
December 12, 2025			
1	Mary Grace Dalisay	Medical Staff	SDO Batangas
2	May Belle Sangalang	Medical Staff	SDO Batangas



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Enclosure 2: Matrix of Activities

DIVISION TRAINING ON CAMPUS PAPER MANAGEMENT

Bauan Technical Integrated High School,
Bauan West Sub-Office, Bauan, Batangas
December 10-12, 2025

MATRIX OF ACTIVITIES

Time	Day 1 December 10	Day 2 December 11	Day 3 December 12
8:00-8:30		Settling in and Registration/Attendance	
8:31-9:00		Preliminary Activities	
9:01-9:45	Session I: Sports Page	Session 3: Editorial Page	Session 5: Feature Page
9:45-10:00		BREAK	
10:01-12:00	Continuation of Session I Open Forum	Continuation of Session 3 Open Forum	Continuation of Session 5 Open Forum
12:01-1:00		LUNCH BREAK	
1:01-3:00	Session 2: Layout and Page Design	Session 4: Science and Technology Page	Session 6: News Page
3:01-3:15		BREAK	
3:15-4:30	Continuation of Session 2 Open Forum	Continuation of Session 4 Open Forum	Continuation of Session 6 Open Forum
4:31-5:00		Closing Activity/Reminders/Closing Prayer	



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San Pascual Central School,
San Pascual Sub-Office, San Pascual, Batangas
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